

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, September 20, 2022

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, September 20, 2022, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Dianne Hardwick, Commissioner
Teresa Haley, Commissioner*
Mike Houston, Vice Chair
Susan Shea, Commissioner
Mark Kinnaman, Treasurer
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance
*Attended Via Conference Call

ABSENT: R. Beverly Peters, Treasurer

VISITORS: Randy Vogel, Crawford, Murphy & Tilly, Inc.
Rob Waller, Hanson Engineers
Amy Delaney, Hinshaw & Culbertson, LLP*

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of August 16, 2022, and disposal of all Regular Meeting Recordings more than six months old. Vice Chair Houston made a motion to approve the minutes of the Regular Meeting of August 16, 2022, and disposal of all Regular Meeting Recordings more than six months old, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Attorney Lestikow introduced Amy Delaney who provided an overview via telephone of the revisions suggested for the Employee Policy Handbook.

Treasurer Kinnaman reported unrestricted funds projected year-end balance of \$7,106,531 and actual year-to-date balance of \$8,639,105, restricted funds projected year-end balance of \$9,274,469 and actual year-to-date balance of \$11,257,545.

Commissioner Franke reported on the Airport's Full-Scale Emergency Exercise held on August 24th.

Chair Vala gave an update on the construction projects.

Chair Vala discussed the Rehabilitate Runway 4/22, Phase 2 project. Vice Chair Houston made a motion to approve the low bid in the amount of \$1,050,307 submitted by Illinois Valley Paving for Phase 2 construction and authorize the Executive Director to execute any project, construction and engineering consultation agreements and documents related to the administration of this project, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Hardwick reported that enplanements had an increase of 47.43% year to date.

Commissioner Hardwick reported that fuel sales for the month of August were 153,961 gallons with revenue of \$19,596. Airline Jet fuel sales were down about 6,000 gallons compared with the previous month, however, an 18,000 gallon increase in retail Jet fuel sales along with a 2,000 gallon increase in Avgas sales kept overall totals about 10% higher than the previous month.

Commissioner Shea reported on the latest 75th Anniversary meeting. Plans are to begin celebrating on November 2nd with other activities taking place throughout the year.

Executive Director Hanna reported that we have received the grant for the BIL Grant to include ARFF station design, purchase of a wheel loader and a runway broom, and Runway 4/22 rehab project. Discretionary AIP grant was also received to fund Phase III of the Runway 18/36 project.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hardwick.

The meeting adjourned at 5:50 p.m.

Frank J. Vala, Chair

Ken Boyle, Assistant Secretary